

MOUNTAINSIDE SCHOOL DISTRICT

BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092
DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.
Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Flag Salute

III. Mountainside Board of Education

On Tuesday, November 8, 2022, the Mountainside Board of Education held its annual school election. The results of the election are as follows:

3 Candidates for 3 Seats (3-year term) Number of Votes

Mr. Bill Dillon	1,727
Mr. Michael Goodwin	1,706
Mr. Carmine Venes	1,761

Based on these results, the new Board will be constituted as follows:

Name	Address	Term Expires
Mr. Bill Dillon	344 Edgewood Court	2025
Mr. Michael Goodwin	1253 Deerfield Court	2025
Dr. Dana Guidici Pietro	1650 Nottingham Way	2023
Mr. Jordan Hyman	370 Central Avenue	2024
Mrs. Vivian Pupo	328 Darby Lane	2023
Mrs. Candice Schiano	235 Summit Road	2024
Mr. Carmine Venes	1418 Orchard Road	2025

IV. Install Members Elected to School Board

Mr. Robinson administers the oaths of office and sits newly elected members.

V. Roll Call

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Mr. Bill Dillon _____
Mr. Michael Goodwin _____
Dr. Dana Guidici Pietro _____
Mr. Jordan Hyman _____
Mrs. Vivian Pupo _____
Mrs. Candice Schiano _____
Mr. Carmine Venes _____

VI. Election of Officers

A. President

Call for nominations:

_____ nominated by _____
_____ nominated by _____

Close nominations:

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

B. Newly Elected President Assumes Chair

C. Vice President

Call for nominations:

_____ nominated by _____
_____ nominated by _____

Close nominations:

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

VII. Superintendent's Report

- ❖ Recognition of Mountainside Board of Education members
- ❖ HIB Process

VIII. President's Report

- ❖ Code of Ethics
- ❖ Board Representatives & Committees

IX. Motion to Designate the Following

Moved: _____ Seconded: _____

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RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Motion to approve the Annual Schedule of Meetings for 2023 (Attachment #1).
2. Motion to approve "The Westfield Leader" as the official newspaper of the Mountainside Board of Education and that "The Star Ledger," and "The Union County Local Source," are used for the dissemination of news.
3. Motion to approve the primary bank depository as Valley National Bank.
4. Motion to approve the secondary bank depository for investments as The State of New Jersey Cash Management Fund.
5. Motion to approve upon the recommendation of the superintendent, authorization for the Business Administrator to approve transfers and make payment on the bills and claims that are necessary between meetings of the Board. Such transfers and payments shall be reported to the Board, ratified and duly recorded in the minutes at a subsequent meeting of the Board but not less than monthly.

X. Approval of the Following Appointments

Moved: _____ Seconded: _____

RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

A.	School Safety Specialist	Janet Walling
B.	Approves Collection and Maintenance of Pupil Records	S. Jenks/J. Vierschilling
C.	Substance Awareness Coordinator	Suzanne Jenks
D.	Affirmative Action Officer Deerfield School	Suzanne Jenks
E.	Affirmative Action Officer Beechwood School	Jessica Vierschilling
F.	Anti-Bullying Coordinator	Jessica Vierschilling
G.	Homeless Liaison	Sheri Rouleau
H.	Gender Equity Officer	Sheri Rouleau
I.	504 Officer (ADA)	Sheri Rouleau
J.	Custodian of Records	Steven Robinson
K.	Official for Investments and Wires	Steven Robinson
L.	Designates Tax Shelter Annuity Companies	Steven Robinson
M.	Approves Chart of Accounts	Steven Robinson
N.	Authorizes the Use of State Contracts	Steven Robinson
O.	Approves Use of Facilities Fees per Policy 7510	Steven Robinson
P.	Public Agency Compliance Officer (P.A.C.O.)	Steven Robinson
Q.	Qualified Purchasing Agent	Steven Robinson
R.	Attendance Officer	Donna Bolton
S.	Chemical Hygiene Officer	Casey Johnson
T.	AHERA Coordinator	Casey Johnson
U.	Asbestos Management Officer	Casey Johnson
V.	IAQ Coordinator	Casey Johnson
W.	Integrated Pest Management Coordinator	Casey Johnson
X.	Right to Know Contact	Casey Johnson
Y.	Right to Know Officer	Casey Johnson

XI. Policies, Rules, and Agreements

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve textbook and eTextbook inventory for the 2022-2023 school year. (Attachment #2)
2. Move to adopt all current written Curriculum Guides for Grades PreK-8 until such time as revisions, additions and/or deletions are presented to the Board of Education for adoption.
3. Move to adopt Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2022-2023 school year.
4. Move to approve in accordance with N.J.S.A. 18A:11-1, Note 3, the adoption of the present Board Policy Manual, rules, and agreements of the current Board.
5. Motion to approve upon recommendation of the superintendent, the Organizational Chart for the Mountainside Board of Education (Attachment #3).
6. Motion to approve upon recommendation of the superintendent, the authorization of the Uniform minimum Chart of Accounts for the New Jersey Public Schools for the period of January 1, through December 31, 2023.
7. Motion to approve upon recommendation of the superintendent, the following petty cash funds as outlined in Policy #6620 through December 31, 2023:

Deerfield School	\$200.00	Suzanne Jenks
Beechwood School	\$200.00	Jessica Vierschilling

8. Motion to approve upon recommendation of the superintendent, continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-12, May 14, 2012 at no cost through December 31, 2023 to include:

- Educational Services Commission of NJ (ESCNJ)
- Hunterdon County Educational Services Commission (HCECSC)
- NJSBA TEC Cooperative Pricing System (through ACES Membership)
- National Cooperative Purchasing Alliance (NCPA)
- NASPO Value Point Cooperative Purchasing Organization

Further be it resolved, that the Purchasing Agent be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws.

9. Motion to approve upon recommendation of the superintendent, Agreement of Participation and Coordinated Transportation Services through December 31, 2023 with:

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- Union County Educational Services Commission (UCESC)
- Morris Union Jointure Commission (MUJC)
- Hunterdon County Education Services Commission (HCESC)
- Educational Services Commission of New Jersey

XII. Professional Services for 2022-2023

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve School Attorney, Machado Law Group.
2. Move to approve School Physician, Ronald M. Frank, M.D.
3. Move to approve Auditors, PFK O'Connor Davies Accountants and Advisors
4. Move to approve Architect of Record, Solutions Architecture.
5. Move to approve Treasurer, Paula Hatch.

XIII. Budget and Finance

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, the addendum to the list of Independent Contractors/Physicians/Agencies for the 22-23 school year, as needed. (Attachment #4)
2. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel, professional development requests, and related expenses itemized in (Attachment #4A). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. All reimbursements shall be made in accordance with state guidelines 18A:11-12.

This amends the professional development previously approved on November 15, 2022 due to the cancellation of workshops.

XIV. Personnel

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

1. Move to approve upon the recommendation of the Superintendent, to appoint **Gerard Carfagno**, to the position of custodian, Step 2, at the annual salary of \$39,773, prorated from January 9, 2023 to June 30, 2023, pending paperwork and successful criminal background check. (Attachment #5)

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2. Move to approve upon recommendation of the superintendent, to appoint **Shea Cody** to the position of Special Education Teacher, at an annual salary of \$58,451, Step 2 MA, prorated, for the 2022-2023 school year, anticipated start date of approximately February 6, 2023 or sooner, pending paperwork and successful criminal background check. (Attachment #6)
3. Move to approve upon the recommendation of the Superintendent, the extended appointment of **Sarah Freer** to the position of Elementary Education Teacher (Leave Replacement for Tafaro), at a salary of \$57,949, MA Step 1, prorated from 1/24/23-6/30/23.
4. Move to approve upon the recommendation of the Superintendent, to extend the medical leave of absence for **Employee #90184532**, from December 24, 2022 through January 16, 2023.

XV. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

XVI. Executive Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

Legal/Personnel

XVII. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____
RC: Dillon _____ Goodwin _____ Guidici Pietro _____
Hyman _____ Pupo _____ Schiano _____ Venes _____

XVIII. Adjournment

Moved: _____ Seconded: _____